

LAUNCESTON CHRISTIAN SCHOOL

POSITION DESCRIPTION



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| POSITION TITLE: | Teacher Trainee |
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| APPOINTED BY: | Board of Directors/Principal |
| RESPONSIBLE TO: | Mentor Teacher / CEN Teaching Hub Supervisor |
| AWARD/POSITION CLASSIFICATION: | LCS Support Staff Enterprise Agreement / Aides I and Aides II (dependent on qualifications) |
| HOURS OF WORK: | 7.25 – 14.5 hours per week - Term Times only |

POSITION SUMMARY

Teacher Trainees undertake their role with a view to complete an accredited initial teacher education (ITE) course through Alphacrucis University College (AC) and to enter employment with Launceston Christian School as a registered teacher upon course completion.

Teacher Trainees will work alongside a mentor teacher for each year of their employment/training and will undertake progressive duties over this period to build their practice skills in preparation for graduate teaching proficiency.

It is expected that the incumbent will bring a Christian world view to bear on the various aspects of the position and will participate fully within the spiritual life of the school.

KEY RESPONSIBILITIES

A Teacher Trainee's duties include but are not limited to the following:

- Enrolling and progressing with their ITE course through AC, maintaining a full-time study load.
- Participating regularly and collegially in the Teaching Hub's 'Insight sessions' with other Teacher Trainees.
- Continually developing a Christian world view and applying this to all areas of teaching and learning;
- Establishing and maintaining a work environment that is conducive to effective teaching and learning;
- Maintaining a high standard of student behaviour and management;
- Maintaining a high level of proactive pastoral care;
- Maintaining records of progress as required;
- Proactively reporting to and communicating with teaching staff as and when required;
- Assisting in supervision duties as required;
- Attending staff devotions, activities and meetings as scheduled;
- Undertaking relevant training and development as and when required;

- Working proactively to ensure the health and safety of themselves and others;
- Participating in staff appraisal
- Developing and maintaining effective networks that support the Key Responsibilities of the role;
- Other reasonable duties as directed.

Overview of program:

1st Year

- Becoming familiar with the students, classroom routines and the school community
- Observing the mentor teacher's practice and the practice of other teachers
- Helping with general classroom duties
- Planning for and supervising small groups of students
- Checking for student understanding through questioning and marking of student work
- Attending staff and parent meetings

2nd Year

- As above
- Leading small group sessions
- Learning to develop teaching programs/lesson plans/informal and formal assessments
- Delivering short lessons to the whole class

3rd Year

- As above
- Increasing independence in planning and teaching informed by a Christian worldview
- Deepening understanding of curriculum development and assessment strategies
- Delivering lessons for a full session

4th Year

- As above
- Teaching full days

PERSONAL REQUIREMENTS

Launceston Christian School requires Teacher Trainees who:

- Are committed Christians, who are active in a Christian church and express their faith through their lifestyle;
- Manifest the core values of the Christian life and unequivocally hold to the values and beliefs as articulated in the LCS Statement of Faith and Staff Code of Conduct;
- Nurture and disciple students to build a relationship with Jesus Christ and know Him as their Lord and Saviour;
- Are committed to continual growth in their faith and capacity as a Christian educator.
- Are committed to continual growth in their professional field;
- Positively contribute to the Vision, Mission and Value of Launceston Christian School.
- Work collaboratively as members of a Christian community and in accordance with Launceston Christian School's Staff Code of Conduct;
- Work closely and effectively with colleagues, senior staff and students in partnership;
- Work collaboratively as one member of a strong and vibrant Christian culture across the school;
- Participate in the delivery of highest quality Christian education by intentionally partnering with teachers and parents in the nurture and education of all students;
- Demonstrate innovation and creativity to ensure highest quality teaching and learning opportunities for students in the twenty first century;
- Demonstrate and develop the large suite of organisational abilities that are required to undertake the challenging role of supporting teachers in a Christian school;
- Demonstrate highest standards of presentation, punctuality and professionalism.

Essential Requirements

- Registration to Work with Vulnerable People.
- Eligibility for an accredited ITE course with AC.

COMPLIANCE AND SAFETY

- Exercise responsibility required in accordance with Work, Health and Safety legislation
- Take reasonable care of your own safety and that of other people who may be affected by your acts or omissions in the workplace
- Create a safe and welcoming learning environment for children and young people congruent with legislative and Organisational Child Safe requirements
- Adhere to the requirements of the role in accordance with the professional standards expected of LCS and all Organisational policies, procedures, codes, guidelines and applicable laws