

POSITION DESCRIPTION

POSITION TITLE:	Resource Teacher
APPOINTED BY:	Board of Directors
RESPONSIBLE TO:	Head of Student Support
AWARD:	Tasmanian Independent Christian School (Teachers) Multi Enterprise Agreement
EMPLOYMENT FRACTION (FTE):	0.8 - 1.0 FTE

ENVIRONMENT

Launceston Christian School is a co-educational independent K-12 Christian School which aims to provide a caring and stimulating environment for learning. The school is distinctively Christ centred and is committed to providing effective spiritual, emotional, physical and academic support for all its students.

The school's vision is to glorify and honour God through Christ-centred education. The school motto – *In Christ – Wisdom and Knowledge.*

Our school core values are to:

- Live in obedience to God
- Act with humility, integrity and fairness
- To work with creativity and diligence
- To encourage participation and teamwork
- To be trustworthy and accountable to one another

POSITION SUMMARY

The role of a Resource Teacher is to support staff in planning, implementing and delivering a rigorous, meaningful and dignified curriculum to students, with a focus on students who require differentiation. This role requires the Resource Teacher to support the wellbeing of the whole child by

- Assessing the student's abilities
- Identifying student strengths and weaknesses
- Providing support to develop academically
- Fostering independence and life skills

ESSENTIAL REQUIREMENTS

- Be committed and active in their relationship with Jesus Christ, and express that relationship through active and regular involvement in a church community. The expression of that faith will be consistent with LCS's Statement of Faith;
- Registered as a Teacher with the Tasmanian Teachers Registration Board;
- Must hold a Working with Vulnerable People (Employee) card;
- Must be eligible to work in Australia;
- Willing to uphold the Vision, Mission and Core Values of Launceston Christian School.

KEY RESPONSIBILITIES

Teacher support:

- Working with staff to fulfil the administrative requirements of Individual Education Plans.
- Ensuring modified curriculum goals are written and assessed in appropriate time frames
- Working with staff to fulfil the administrative requirements for Nationally Consistent Collection of Data.
- Developing and overseeing individual programs for students in class.
- Working with staff to prepare student profiles and letters for parents and diagnostic agencies.
- Discussing and developing ideas around adjustment for students.
- Conducting student observations.

Support the Education Support Unit:

- Providing resources either by research or creation.
- Assessing NCCD evidence with teachers and as a part of the moderation team.
- Writing referrals for speech and language, psychology or occupational assessment.
- Attending allied health feedback sessions and passing information onto teaching staff.
- Collaborating with other ESU staff.
- Directing teacher aides in the conduct of their duties.
- Assessing students using standardised tools and writing summary reports.
- Maintaining accurate records, notes and data.

Supporting students:

- Preparing substantial or extensive level students for camps, excursions and incursions.
- Attending carnivals, excursions and incursions where additional support is required.
- Supporting behaviour management in both proactive and reactive situations
- Emergency response and management of student meltdowns. Including follow up communication.
- Transitioning students into LCS and between year levels.
- Supporting students with daily routines, changes and transitions to specialist classes.
- Providing a supported entry to the school environment for students in the morning.
- Playground support including developing and running lunchtime activities.

Supporting Parents by:

- Communicating with them on a regular basis and as required.
- Providing advice and direction on accessing diagnostic and support services.

Duty of Care and Pastoral Care:

- Maintaining a high level of pastoral care;
- Ensuring that students are correctly and neatly attired according to the Uniform Policy and be familiar with the policies for Students;
- Assisting in playground & afterschool duty as directed;
- Complete/Report any Incidents or Hazards as soon as appropriately possible.

ATTITUDES AND PERSONAL QUALITIES

All staff at Launceston Christian school must demonstrate a personal relationship with Jesus Christ and be willing to plan and teach from a Biblical worldview.

Attitudes

- Supportive of the ethos of the School
- Understanding and supportive of all School staff
- Demonstrated maturity and capacity to relate to others in a positive and professional manner
- Adherent to all legal and professional obligations including occupational health and safety guidelines and duty of care
- Adherent to all School policies and practices
- Preparedness to be actively involved in our School community
- Demonstrated commitment to professional development
- An effective and positively contributing team member

Personal Qualities

- Honest, trustworthy and ethical
- Friendly and approachable
- Considered, thoughtful and careful
- Reliable and punctual
- Flexible
- Energetic, pro-active and demonstrated initiative
- High-level interpersonal and communication skills
- A good role model (language, dress, grooming, hygiene, integrity)

KEY SELECTION CRITERIA

- Passion for inspiring, guiding and supporting young children in realising their potential;
- Demonstrated ability to maintain ongoing communication with parents about their child's learning/progress and to build constructive working partnerships with families;
- Ability to remain calm in challenging situations;
- Capacity to implement personalised learning strategies within the framework of the overall strategic learning goals of the School;
- The ability to encourage teamwork and be part of a committed team;
- Demonstrated high-level interpersonal and communication skill;
- Demonstrated commitment to personal professional learning;
- A capacity and willingness to embrace the School's "Philosophy of Education and Teaching Doctrinal Standards";
- Current HLTAID004 first aid qualification (Provide Emergency First Aid Response in an Education or Care Setting).

OTHER RESPONSIBILITIES

- Other reasonable duties as required by the Head of Student Support;
- Other reasonable duties as required by the Leadership Team or Principal;
- Attendance and participation at devotions, and at other staff meetings / committee meetings when required;
- Undertaking relevant training and development as and when required;
- Other school and Association related activities as requested by the Principal or their delegate.

CONDITIONS OF EMPLOYMENT

- General employment conditions, including salary, applying to all teaching staff at Launceston Christian School are described in the “Tasmanian Independent Christian Schools (Teachers) Multi Enterprise Agreement 2022” and the National Employment Standards (NES);
- Further employment conditions, including the School’s policies and procedures, as introduced and/or varied from time to time;
- A pre-requisite for Launceston Christian School being able to employ a teacher is that he or she is a registered teacher with the Teachers Registration Board, Tasmania, or holds a Limited Authority to Teach from the Teachers Registration Board, Tasmania. A copy of the Certificate of Registration must be provided by the teacher to the School prior to commencement;
- Professional and Ethical Behaviour: All members of staff area expected to observe all the School’s policies and procedures in particular the Launceston Christian School’s Staff Code of Conduct.

WORKPLACE HEALTH & SAFETY

As a ‘Worker’ under the Work Health & Safety Act 2012 (Tasmania):

- Adhere to all ‘reasonable care’ requirements of a Worker under Section 28 of the Act (summarised as follows):
 - (a) Take reasonable care for his/her own health & safety;
 - (b) Take reasonable care that his or her acts or omissions do not adversely affect the health and safety of other persons;
 - (c) Comply, so far as the worker is reasonably able, with any reasonable instruction that is given by the Board/Leadership to allow the person to comply with this Act;
 - (d) Co-operate with any reasonable policy or procedure of the School relating to health and safety
- Report any potential hazards or perceived risks promptly using the School’s online forms;
- Report any Incidents involving injury to themselves or others as soon as possible;
- Complete an online Health & Safety Induction as required.