

LAUNCESTON CHRISTIAN SCHOOL

POSITION DESCRIPTION



POSITION TITLE:	Secondary Music Teacher (Years 7 – 12)
APPOINTED BY:	Principal and Board of Directors
RESPONSIBLE TO:	Head of Secondary School
AWARD:	Tasmanian Independent Christian School (Teachers) Multi Enterprise Agreement 2025
EMPLOYMENT FRACTION:	1.0 FTE
CONTRACT POSITION:	Long Service Leave Replacement Contract <i>Term 1, 2027: 27 January to 9 April 2027</i>

POSITION SUMMARY

The Secondary Music Teacher brings a distinctively Christian perspective to all aspects of their work and is responsible for the planning, preparation, delivery and assessment of effective learning and teaching programs for every student in their allocated classes.

Working collaboratively within the Secondary School team, the Music Teacher will:

- Plan and teach from a Biblical worldview
- Deliver engaging programs aligned with the Australian Curriculum and the LCS curriculum
- Support students' spiritual, emotional and academic growth
- Create a safe, supportive and inclusive learning environment
- Differentiate learning to meet diverse needs and abilities
- Design dynamic and challenging learning sequences that motivate and extend students

Classes in Years 11 and 12 may include the facilitation of some UTAS courses. Further information can be provided during the application process.

KEY RESPONSIBILITIES

Teaching, Learning and Curriculum:

- Teach from a distinctively Christian worldview, integrating faith and learning
- Plan, prepare and deliver term, unit and lesson sequences aligned with curriculum requirements
- Develop and maintain curriculum documentation as directed
- Facilitate and support student participation in concerts, performances, assemblies and other music-related events as required
- Maintain and oversee music resources, instruments and performance equipment

- Encourage and develop students' musical skills through classroom learning, rehearsals and performance opportunities
- Establish and maintain a safe, orderly and purposeful learning environment
- Implement behaviour management strategies consistent with the School's Student and Classroom Behaviour Management Policies and Procedures
- Use a range of assessment methods to monitor progress and provide timely, constructive feedback
- Maintain accurate records of attendance, assessment and student progress
- Prepare formal reports and communicate with parents and carers as required
- Attend Parent-Teacher Interviews and relevant meetings
- Liaise with the Education Support Coordinator and Wellbeing staff regarding student learning needs or concerns
- Manage classroom budgets and maintain teaching areas in an orderly condition
- Attend camps and excursions as required
- Attend all Awards nights, assemblies, carnivals, school performances and informative meetings as required

Duty of Care and Pastoral Care:

- Provide high-quality pastoral care to students and model Christ-centred character
- Ensure students are correctly and neatly attired according to the Uniform Policy
- Maintain familiarity with all relevant student-related policies
- Undertake playground, supervision and after-school duties as rostered
- Submit risk assessments for high-risk activities, incursions and off-site excursions
- Report incidents, hazards and concerns promptly in accordance with School procedures
- Participate in professional learning, staff development days and appraisal processes as determined by the Principal or their delegate

Professional Conduct and Other Responsibilities:

- Uphold the LCS Staff Code of Conduct and comply with all School policies
- Attend and participate in devotions and other staff meetings as required
- Maintain positive, professional relationships with students, families and colleagues
- Undertake training and development as directed
- Perform other reasonable duties as assigned by the Principal or their delegate

CONDITIONS OF EMPLOYMENT

- Conditions of Employment are outlined in the Tasmanian Independent Christian Schools (Teachers) Multi Enterprise Agreement 2025 (CMEA) and National Employment Standards
- Employees must be committed and active in their relationship with Jesus Christ, demonstrated through regular attendance and engagement with a local church community. The expression of that faith will be consistent with LCS's Statement of Faith
- All staff are expected to comply with all school policies and adhere to the LCS Staff Code of Conduct
- Current Tasmanian Teacher Registration and relevant tertiary qualifications are required
- A current Working with Vulnerable People (Employment) Card must be held or obtained
- Annual completion of Child Safety and Duty of Care online modules is required
- Ability to obtain and maintain First Aid certification (HLTAID011)

WORKPLACE HEALTH & SAFETY

In accordance with the Work Health & Safety Act 2012 (Tasmania), the employee must:

- Take reasonable care for their own health and safety and that of others
- Comply with reasonable instructions and cooperate with School and WHS policies and procedures
- Report hazards, risks, injuries and damage promptly using School systems

SAFEGUARDING CHILDREN AND YOUNG PEOPLE

Our organisation takes safeguarding children and young people seriously, and as an employee of Launceston Christian School, you are required to meet the behaviour standards outlined in our Staff Code of Conduct. You will receive a copy of the Code of Conduct as part of your onboarding.

In our delivery of services to children and young people, Launceston Christian School requires the highest level of ethical and moral practice. As part of your safeguarding duties, you are required to:

- provide a welcoming and safe environment for children and young people
- promote the safety and wellbeing of children and young people to whom we provide services
- provide adequate care and supervision of children and young people in your charge
- act as a positive role model for children and young people
- report **any** suspicions, concerns, allegations or disclosures of alleged abuse, to management
- report any breaches of policy by staff, however minor, to Launceston Christian School management
- maintain valid Working with Vulnerable People (Employee) documentation
- report to management any criminal charges or convictions you receive during the course of your employment that may indicate a possible risk to children and young people
- ensure all Launceston Christian School policy compliance is met in a timely manner